



**Kansas Food Bank  
Board of Directors Meeting  
Wednesday, August 10, 2016**

**Present Directors:**

Lionel Alfred	Daniel Eilert	Doug Jenkins	Michael Johnston	Roger Kepley
Don Meiergerd	Rebecca Rather	Sam Seward	Jim Shelden	Jim Urso

**Absent Directors:**

Kenny Doonan	Clark Goetzinger	Helen Galloway	Dana Knott	John Keating
Paul Treadwell	Tim Zynda			

**Staff:**

Brian Walker	Gretchen DiGiovanni	Debi Kreutzman		
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7:33 AM      *Chairman Doug Jenkins called the meeting to order*

**Approval of Last Meeting Minutes presented by Doug Jenkins, Chairman**

**June 8, 2016 board meeting minutes presented, motion made, seconded and approved unanimously**

**July 12, 2016 Board of Directors Special Meeting minutes presented, one change of “unanimously approved added to next to last paragraph, end of sentence needs to be added: motion made, seconded and approved unanimously.**

**Financial Report presented by Sam Seward, Treasurer**

**Statement of Financial Position, Balance Sheet, June 30, 2016**

- Current Assets – this is report ending of our fiscal year and what our audit will be based off of
  - Cash position is similar to last year
  - Accounts receivable are up
  - Inventory is down just a bit
  - No changes in fixed assets
- Accounts payable is up a just a bit, and funds held for others up which is grants for agencies
- Assets are a 11.1 mil
- Fund Balance 10.831 which is down a bit part of which is decline in endowment account
  - Endowments:
    - Intrust 1.486 down from 1.518 last year
    - Baird 1.376 up from 1.326 last year

**Statement of Activities, from June 1 to June 30, 2016**

- Over 4.370 mil in receipts
  - Contributions are strong and up 106k over budget
- Disbursements:

- Cost of food distributed is up as we are buying more food
  - Salaries are below expected as we were looking for new Director of Development
  - Freight is over due to purchasing more food
  - Rural Delivery is also up a bit
  - Summer Food – 75k in self pay and 48k in other
- In all, spent around 4.4 million bringing us to an \$80k loss.
    - Taking investment loss out of that, we are looking only at a \$30k loss for the year

**Financial Report presented, motion made, seconded and approved unanimously**

**President/CEO's Report presented by Brian Walker**

**Grant Status Highlights**

- Walmart – denied
- Homegoods - \$20,000
- Schwann - \$20,000 for F4K via Feeding America

**Mobile Hygiene Pantry**

- Continues strong with 300 average households served
- Delta Dental will start providing dental kits for every MHP distribution in addition to dental kits for the F4K program

**PPIP-MPIN- Pounds Per Person In Poverty, Meals Per Person In Need**

- Utilizing mobile pantries to bring counties into compliance

**SNAP**

- GSNAP (internet online) applications count toward PPIP- Pounds Per Person in Poverty, measure for Feeding America compliance, in 85 county service area

**BOB BOX**

- Averaging 425 boxes distributed in 44 counties per month

**CSFP –Commodity Supplemental Food Program**

- Starting distribution in Lyon County this month with a goal of 140 participants
- This increase our reimbursable expenses for the program to \$17k per year

**Filling the Gap**

- Operating 3 weeks this year, sites are serving an average of 800 per day
- Fugate donated \$12k to help cover third week of expenses

**Amerigroup-Mobile Pantries**

- Running our second set of Mobile Pantries next week from the \$20k gift
- Feeding America staffers expected to join us on August 17<sup>th</sup>

**Summer Feeding**

- Getting ready to wind down the USDA sites
- Doubled the number of meals we provided last year

- Brian met with Congresswoman Lynn Jenkins at a SFSP site in Fort Scott
- VISTA workers were instrumental in this program, would like 4 next summer

### **Fugate Food 4 Kids Promotion**

- Fugate promo ended this past week, we do not have figures yet
- Fugate will be presenting this weekend at the Food 4 Kids kick off at Dillons this coming Saturday, August 13

### **Empty Bowls**

- WSU Ceramics Guild puts this event on for the food bank, this will be the third year
  - Hoping to make this a signature event for the food bank – raised \$17k last year
    - Will hold a “board day” this year for KFB board members to come make a bowl, more info to come on that
- Empty Bowls Chili Cook-Off is Saturday – October 22, 11:00 am to 2:00 pm  
Ulrich Museum & Henrion Hall, 1845 Fairmount, Wichita KS 67260

### **Capital Campaign**

- Readiness grant submitted to Kansas Health Foundation for \$250k to cover fixtures

### **Staffing Changes**

- Gretchen DiGiovanni has come on board as Director of Development
- Rhonda Thomas has left as Administrative Assistant to pursue her teaching passion

### **Food 4 Kids**

- Started getting product ready for the school year
- Expect numbers to be a bit lower this year due to school calendars changing and schools starting later in the year and ending earlier in the spring

### **Need for new trailer and van**

- Trailer estimated at \$80 - \$100 k
  - Amerigroup has expressed interest in helping cover cost and we will tag and wrap with their logo for a specified amount of time
    - Expect to hear from them on mobile trip next week
- Refrigerated van is no longer running
  - Need to be replaced at cost of \$34 – 35K
    - Used for QT pickups and small runs around town
      - This van was part of a Newman grant received in 2004 and has over 300,000 in town driving miles on it

### **Gretchen DiGiovanni Report**

- Focusing on new corporation and foundation, had Goebel Family in for visit and someone from Lattner Foundation coming next week
- Met with Central KS Community Foundation to see how affiliates they work with can assist us across the state specifically with F4K
- Doing research into our midlevel donors to upgrade them to larger donors

## **Governance Committee Information presented by Dan Eilert, Chairman**

- Two drafts of the bylaws were sent in advance to all members
  - Counsel reviewed for us and suggested some language changes
  - Discussion of term limits versus no term limits and the pros and cons to each
- Doug will send out again to all members for a final review with voting at October meeting
  - Our original bylaws had 20-40 members, revised we are at 15-20 members

## **NEW/OLD BUSINESS**

- Capital Campaign
  - Growing to Serve. Working together against hunger.
  - Need to get committee formed
  - Start making visits to potential donor
  - Visit with owner of property south of us, offer made for purchase
- Discussion of Potential New Board Members
  - Brent Doonan – Doonan Trucking
  - Brenda Lichman – WSU Instructor/Artist

**New Board Member Brent Doonan presented, motion made, seconded and approved unanimously**

**New Board Member Brenda Lichman presented, motion made, seconded and approved unanimously**

*8:58 am Chairman Doug Jenkins adjourned the meeting*

**Next BOD meeting is scheduled for  
Wednesday, October 12, 2016, 7:30 AM  
Kansas Food Bank Conference Room**

Drafted by

Debi Kreutzman

Approved and Submitted by

*Jim Shelden*

Jim Shelden  
Secretary